

HARLAND HITCHINGS CONSERVATION SCHOLARSHIP

INSTRUCTIONS FOR APPLICANTS

1. Applicants must use the official Harland Hitchings Conservation Scholarship Application Form that must be dated and signed by the student and parent/guardian. Typewritten applications and statements are preferred over handwritten submissions and must be signed in all instances. **APPLICATIONS MUST BE SUBMITTED TO THE GUIDANCE OFFICE AT YOUR PARTICIPATING HIGH SCHOOL ON OR BEFORE THE SECOND FRIDAY IN APRIL.** Letters of recommendation may be originals or photocopies on **one side of a single sheet of 8 -1/2” by 11” paper**, signed by the author, dated and include the author’s contact information.
2. All applications must be properly bound on the left side with hinges or staples in a standard binder or cover. Elaborate bindings are discouraged.
3. The completed submission must not exceed twenty pages (*one side only*).
4. The application must be arranged in the order described below:
 - The Harland Hitchings Conservation Scholarship Application Form with appropriate scholastic, extracurricular and civic activities and year of participation (Please include only pages 2, 3, 4).
 - The applicant shall prepare a written statement of 300 words or less describing his/her goals and past, present and future activities related to conservation of wild life, fishing, forestry, conservation law enforcement and/or natural sciences such as biology, entomology, oceanography, botany, etc. This statement **MUST** be signed.
 - Official, signed transcript of high school grades, including class rank with SAT and/or ACT scores.
 - Current letter(s) of recommendation, totaling no more than three, from an individual in authority from high schools attended by the applicant. The letter may cover the applicant’s ability, work habits, leadership, character and integrity. **Each letter should include the author’s contact information, be typed, dated, signed and not more than one side of an 8-1/2” by 11” page.**
 - One or two letters of endorsement from responsible (non-school) persons. These persons should not be related to the applicant. The writer should be in a position of reporting the applicant’s participation in the community in terms of work service, leadership, notable skills and outstanding recognition. **Each letter should include the author’s contact information, be typed, dated, signed and not more than one side of an 8-1/2” by 11” page.**
5. The Harland Hitchings Conservation Scholarship is funded and administered by the Pleasant River Fish and Game Conservation Association Inc. Finalist candidates may be interviewed by the Pleasant River Fish & Game Conservation Association, Inc. Scholarship Committee. Students whose parents/guardians are current members of the scholarship committee are **NOT ELIGIBLE TO APPLY.**

SCHOLASTIC

Honors and Awards *(State year and nature of honor or award):*

Offices and Positions of Leadership *(State name of organization, position and year):*

Member of Organization *(Where no office was held, state name of organization and year, thus Boys/Girls State, 3; National Honor Society, 3,4, etc.):*

EXTRA-CURRICULAR (School Related)

Honors and Awards *(State year and nature of honor or award):*

Offices and Positions of Leadership *(State name of organization, position and year):*

Member of Organization *(Where no office was held, state name of organization and year, thus Track 1,2; Band 2, 3):*

CIVIC (Non-School Related)

Honors and Awards *(State year and nature of honor or award):*

Offices and Positions of Leadership *(State name of organization, position and year):*

Member of Organization *(Where no office was held, state name of organization and year, thus scouts, church fellowship; fraternal organization.)*

State your plans for enrollment in post-secondary education:

Please list positions you have held in gainful employment. Periods of employment, average time employed (summer vacation, etc.), month and year:

_____	_____
PARENT/GUARDIAN SIGNATURE	DATE SIGNED
_____	_____
STUDENT SIGNATURE	DATE SIGNED